1. Briefly summarize the proposed work for which you wish to receive funding.
2. What are your anticipated outcomes/outputs?
3. How is your organization/proposal in alignment with the education continuum?
4. What is the underserved population that you’re targeting?
5. What part of Richmond would you consider your primary service area? (Northside, Southside, East End, Henrico County, Central Richmond)
6. Is this a new program or existing program that you’re looking to expand?
7. Who are the partners that you are collaborating with?

Please submit the answers to the above questions no later than 3 business days prior to your conversation. Failure to submit may result in the cancelation of your conversation.

**RETURNING GRANTEES:** If you’ve received funding from Robins Foundation in the past year, you are also required to submit a ‘Grant Update Report’ which can be found in your SmartSimple portal under ‘Reporting Forms’. This report along with your responses to the above questions must be submitted 3 business days prior to your conversation.